

NAPOLEON COMMUNITY RURAL WATER CORPORATION

Water Utility Rules & Regulations

1. A copy of the Schedule of Rates and Charges and Rules & Regulations shall be on file and open to the inspection of its members.
2. The failure of a customer to pay a water bill on or within seventeen (17) days after the billing date shall result in a collection charge of 10% being added.
3. All taps for water service in the mains of the waterworks system shall be made under the direct authority and supervision of the Waterworks Superintendent. All applications for new water service shall be made to the Office Manager or Clerk.
4. In case of temporary users such as contractors, street fairs, carnivals, etc. the Office Manager shall be authorized to demand payment in advance for the amount of water estimated to be required.
5. Any person, firm, or corporation desiring water service from the Utility may be required to make a cash deposit as a condition of receiving service.
6. Membership and Tap fees as required will be due and payable prior to installation of service.
7. All water meters shall be installed in the location and manner as selected by the Waterworks Superintendent consistent with Section 4 of the *Napoleon Community Rural Water Corporation Rules and Regulations for Rendering Water Service* the terms and conditions of which are expressly incorporated herein by reference thereto.
8. Any service pipe that supplies two or more customers shall be provided with a separate stop-cock and separate meter for each customer, with minimum charge, when consumption is minimum or under, applicable to each meter.
9. Water shall be turned off or on at valve in front of meter only by a Waterworks representative and not by consumer. All service pipes must have stop and waste cocks between outside meter and consumer premises for emergency shut-offs and making of repairs.
10. All persons are forbidden to cover up or in any way interfere with any curb-box valve pit, valve box, or hydrant. In the case of any automobile or vehicular accident involving the breaking, disconnection, or dislocation of a fire hydrant or flush hydrant, the car owner involved shall pay for the repair of same.
11. In no case shall service pipes be allowed to run across from one lot to another, but each lot shall be served by a service directly from the distribution main serving said premises.
12. The Water Utility shall require that separate customers in apartment houses or commercial buildings with four (4) or less consumer quarters or family units, and in double houses, duplex flats, or trailer camps be metered separately in cases where one meter is presently installed and consumption is less than combined minimums for all customers. The monthly billing shall be not less than combined minimum of all separate customer units served.
13. Service may be disconnected by the Water Utility in accordance with Section 12 of the *Napoleon Community Rural Water Corporation Rules and Regulations for Rendering Water Service*.

14. The customer shall notify Water Utility at least three (3) days in advance of the day reconnection or disconnection is desired. The Water Utility may charge a reasonable disconnection or reconnection fee. The Water Utility shall inform its customers of such a fee.
15. In case of failure or malfunction of any meter, adjustments to bill shall be made pursuant to provisions of Section 11 of *Napoleon Community Rural Water Corporation Rules and Regulations for Rendering Water Service*. In the event of an interruption of service for a reason other than the act of the customer or the condition of customer controlled equipment, and such service remains interrupted for more than two days after being reported or found our-of-order, those customers so affected who have used less than the minimum shall have their bills for the period in which said interruption occurred reduced pro rata for the number of full days which service is lost.
16. The Utility shall be responsible for the maintenance of mains and service connections from the mains to the meter. The property owner is responsible for the service line on the users' side of the meter.
17. If a customer requests for his convenience or by his actions requires facilities be redesigned, reengineered, relocated, removed, modified, or reinstalled the utility may require the customer to make payment to it of the full cost of performing such service.
18. Water furnished by Water Utility for human consumption or for domestic use shall be of such quality as will have the approval, or comply with the requirements, of the Indiana Department of Environmental Management.

Amended: June 25, 2001

NAPOLEON COMMUNITY RURAL WATER CORPORATION
BY GERALD HARMMEYER, PRESIDENT
ATTEST: BRIAN DAEGER, SECRETARY